



Master of Business Administration (Working Executives)

Cancellation Rules & Refund Procedure:

1. Candidates who paid the complete / part payment of program fee at the time of application fee payment but are not found eligible for admission on the basis of their Academic, Work Experience and Interview scores, will get the refund of complete amount paid towards program fee payment. Application fee is non-refundable.
2. The Application fee of Rs. 1500/- is non-refundable.
3. Find below the Refund rules applicable as defined by the University:

S.No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, after formally notified last of admission
(5)	00%	More than 30 days after formally notified last date of admission.

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 1,000/-.

4. Admission cancellation dates and policy is as defined by UGC from time to time.
5. Calculation of cancellation charges are at the sole discretion of the University.